

**DALLAS TOWNSHIP**  
**Minutes of A Special Board Meeting**  
**July 10, 2014 @ 2:30 p.m.**

Members        Arens, Gerry                    Koenigsknecht, Therese  
Present:        Feldpausch, Vern

Members        Schafer, Phil                    Schafer, Stephanie  
Absent:

Call to Order: The meeting was called to order by Supervisor Feldpausch at 2:30 p.m.

Public Comments:

No public in attendance.

**NEW BUSINESS:**

1. Budget Adjustment: T. Koenigsknecht stated that she has been working for the past year with Patti Schafer from Countryside Accounting. Ms. Schafer has been assisting T. Koenigsknecht with proper coding of cash receipts and invoices with emphasis on yearly accruals. In preparation of the upcoming audit next week, Ms. Schafer worked most of the afternoon of July 9, 2014 with T. Koenigsknecht on finishing invoices from 2012-13. After proper coding of invoices, Revenue & Expenditure reports were run. A deficiency was found in the following funds:

<b>101-266-802-000</b>	<b>Attorney &amp; Legal</b>	<b>\$1400.00</b>
<b>101-651-837-000</b>	<b>Civil Engineer/Consultants</b>	<b><u>520.00</u></b>
	<b>TOTAL DEFICIENCY</b>	<b>\$1920.00</b>

T. Koenigsknecht called Board members the afternoon of July 9, 2014, requesting a special Board meeting to make the necessary budget adjustments before the audit. She posted the Special Board meeting by 8:00 p.m. on July 9, 2014.

***A motion was made by G. Arens, supported by V. Feldpausch to make a budget adjustment by transferring \$1920.00 from 101-446-808-000 Bridges & Tubes to 101-266-802-000 Attorney & Legal and 101-651-837-000 Civil Engineer/Consultants. Motion carried.***

**ADJOURNMENT OF MEETING:**

***There being no further business, a motion was made by V. Feldpausch, supported by T. Koenigsknecht to adjourn the meeting at 2:40. Motion carried.***

Respectfully submitted,



Therese Koenigsknecht, Dallas Township Clerk