

DALLAS TOWNSHIP
Minutes of the Regular Monthly Board Meeting
October 9, 2018 @ 7:00 p.m.

Members Feldpausch, Vern Marvel, Elizabeth Schafer, Stephanie
Present: Koenigsknecht, Therese Schafer, Ann

Members
Absent:

Guests : Farley, Ken & Kathy

Call to Order: The meeting was called to order by Supervisor Feldpausch at 7:00 p.m. followed by the Pledge of Allegiance.

Recognition of Guests: As noted above.

Additions or Correction to Agenda/Approval of Agenda: **A motion was made by E. Marvel, supported by V. Feldpausch to approve the agenda as written. Motion carried.**

Minutes of Meeting – September 10th: **A motion was made S. Schafer, supported by E. Marvel, to approve the minutes from the September 10th monthly board meeting. Motion carried.**

Approval of Bills: **A motion was made by S. Schafer, supported by E. Marvel to approve the payment of the following bills: General Fund \$20,200.56; Fire Fund \$1901.69 and 3rd quarter payroll total of \$22,958.52. Motion carried.**

REPORTS:

Fire Dept: V. Feldpausch stated the department is extremely busy with mutual aid calls; waiting for DNR grant for coveralls for grass fires and possibly 4 to 5 sets of turnout gear.

Clerk: T. Koenigsknecht attended the Public Hearing on the Medical Marihuana Ordinance language on Sept 17th; CCOA meeting on Sept 27th; BS&A on-line training on Sept 26th; worker's comp audit on October 3rd; handling several calls for absentee ballots and prepared 315 absentee ballots to be mailed out tomorrow.

Treasurer: A. Schafer stated she is busy with numerous phone calls.

Supervisor: V. Feldpausch has been working with Central Dispatch on auto-aid; worked with Tammy Foster on enforcement officer issue; working with Consumer's Energy regarding conserving energy; and with Dewitt Twp. on active shooter response team.

UNFINISHED BUSINESS:

1. Wind Turbines: No news from attorney on this issue; received a call from Fairfield Twp. board member regarding who wrote our Zoning Ordinance; gave him Bill Fahey's number.
2. Joint Zoning Enforcement with Bengal Township: V. Feldpausch left message for Lori Pung, from Bengal Twp., to contact him to discuss this issue. Board members felt it would be a good idea to have joint zoning enforcement with Bengal Twp and this will be discussed at the November meeting.
3. Medical Marihuana Zoning: S. Schafer stated that she gave the Twp. Clerk minutes and notes from the public hearing, which took place on Monday 17th. The Planning Commission has approved the verbiage on the amendment. T. Koenigsknecht emailed and sent copy of draft amendment to County Planning Department and haven't heard from them as of yet.

NEW BUSINESS:

1. County Commissioners Report: Absent.
2. Zoning Administrator's Report: No activity report received.
3. Mutual Aid Agreement with D.N.R. V. Feldpausch stated that this agreement will allow the fire department to get equipment from the DNR at no cost. **A motion was made by S. Schafer to accept mutual aid agreement; supported by A. Schafer to accept the mutual aid agreement. Motion carried.**

4. Treasurer and Asst to the Treasurer MTA Training Approval: **A motion was made by S. Schafer, supported by E. Marvel to approve Treasurer and Assistant to the Treasurer to attend MTA Training. Motion carried.**

5. 2017-18 Audit Approval/Corrected Action Letter to Dept of Treasury: Clerk stated that the township received 4 journal entries from the auditors (unpaid \$450 rescue run; Trust & Agency balance from 2006 – August 2018; new election equipment and fire department radios purchased through grant monies). **A motion was made by V. Feldpausch, supported by E. Marvel to approve the 2017-18 audit as presented. Motion carried.**

Also, the Department of Treasury is requiring that all townships update their Uniformed Chart of Account numbers that will be used in the next audit. Both Treasurer and Clerk will be trained by Patti Schafer to use new accounting software for bank reconciliations as well as general ledger for financial reports. Approval is needed by township board to pay Patti S. for approximately 4 hours @ \$80, to update the account numbers from the Uniformed Chart of Accounts. After that, she will train Treasurer on the new software. **A motion was made by S. Schafer, supported by E. Marvel to approve paying Patti Schafer for updating the Chart of Account numbers necessary for the next audit. Motion carried.**

6. Approval of L-4029 Report: Clerk completed L-4029 and sent it to the County Clerk and Equalization department end of September. **A motion was made by S. Schafer, supported by E. Marvel to approve the L-4029 Report. Motion carried.**

Public Comments:

No public comment.

ADJOURNMENT OF MEETING:

There being no further business, a motion was made by T. Koenigsknecht, supported by A. Schafer to adjourn the meeting at 7:50 pm. Motion carried.

Respectfully submitted,



Therese Koenigsknecht, Dallas Township Clerk

Upcoming Events:

October 9th – Election Commission Mtg – following township meeting

October 17th – C.A.A.S.A. Board Meeting

November 6th – General Election

November 13th – Dallas Township Board Meeting – 7:00 pm

November 29th – C.C.O.A. – 7:00 pm – Clinton County Road Commission