

**DALLAS TOWNSHIP**  
**Minutes of the Regular Monthly Board Meeting**  
**July 7, 2015 @ 7:00 p.m.**

Members            Arens, Gerry                    Koenigsknecht, Therese                    Schafer, Stephanie  
Present:            Feldpausch, Vern                Schafer, Phil  
Guests :            Foster- Ziemnick, Tammy – Ziemnick Foster Engineering  
                         Olson, Tonia – Granger  
                         Schafer, Patty – Eagle Township

Call to Order: The meeting was called to order by Supervisor Feldpausch at 7:00 p.m. followed by the Pledge of Allegiance.

Recognition of Guests: Guests were acknowledged.

Minutes of Meeting – June 2, 2015: **A motion was made by P. Schafer, supported by S. Schafer to approve the minutes from the June 2<sup>nd</sup> monthly board meeting. Motion carried.**

Minutes of Meeting – June 24, 2015 Special Township Meeting with Bengal & Essex Townships: **A motion was made by, supported by to approve the minutes from the June 24<sup>th</sup> Special Township meeting. Motion carried.**

Additions or Correction to Agenda/Approval of Agenda: **A motion was made by G. Arens, supported by P. Schafer to approve the agenda with one addition. Motion carried.**

Approval of Bills: **A motion was made by G. Arens, supported by V. Feldpausch to approve the payment of the following bills. Motion carried.**

<u>Vendor</u>	<u>Amount</u>	<u>Expense Description</u>
Gerry Arens	261.56	Toners & stamps for tax notices
Burnham & Flower Insurance	4043.20	Twp Insurance - Michigan Twp Par Plan
Consumers Energy	84.00	Electric: \$32.44; Gas \$23.45, 225 S. Main Street (BUDGET PLAN)
Countryside Accounting	343.75	6.25 hours on 6/17/15 - Reviewed FD AR & Discussed Internal Control Options
ElectionSource	245.00	2015-16 State of MI Optech Tabulator Contract
Fahey Schultz Burzych Rhodes	583.50	Professional Services thru May 31, 2015
Fahey Schultz Burzych Rhodes	33.00	Professional Services thru June 2, 2015
Jet Speed Printing	178.45	500 Windows Envelopes & Folding of Tax Bills
Jet Speed Printing	36.40	1000 Perforated Paper \$36.40
Jet Speed Printing	30.00	Deposit Date Stamper
Jet Speed Printing	<u>18.20</u>	500 Perforated Blank Stock
<b>Total of General Fund Bills</b>	<b>\$ 5,857.06</b>	
Burnham & Flower Insurance	7508.80	Twp. Insurance - Michigan Twp. Par Plan
Comlink	110.93	Internet/Cable \$65.55; Telephone \$45.38 - due June 10, 2015
D. Distel	450.00	Reimbursement from 6/18/13 - State Farm also paid Dallas Twp.
Emergency Veh. Serv. Inc. (EVS)	1391.21	Field Services Kits (4), Labor & Travel Charges
Lebanon Township	450.00	Rescue Reimbursement from 9/20/14 - Farm Bureau also paid Dallas Twp.
Schmitz Service	<u>114.10</u>	June 2015 Diesel
<b>Total of Fire Fund Bills</b>	<b>\$ 10,025.04</b>	

**REPORTS:**

Fire Dept: V. Feldpausch spoke to legal counsel regarding company working on tanker. Township Board advised Supervisor Feldpausch to contact legal counsel and have them send a letter to the firm.

Clerk: T. Koenigsknecht completed the June payroll; worked on voter master cards; minutes from two meetings; and worked with Patty Schafer on cash accruals.

Treasurer: G. Arens stated he transferred money from FD fund to Michigan Class; received a collection notice from First Merit on tax account and Cindy will be at the bank this Friday to collect taxes.

Supervisor: V. Feldpausch stated he received 2 complaints on dust; and is working on 2 land divisions in town.

**UNFINISHED BUSINESS:**

1. Wind Turbines: Special meeting was held with Bengal & Essex Townships on June 24<sup>th</sup> regarding Court of Appeals decision.

**NEW BUSINESS:**

1. Granger's Solid Waste Management Plan Resolution: T. Olson explained to the township board what Granger is asking for in this amendment to the Solid Waste Management Plan. **A motion was made by T. Koenigsknecht, supported by P. Schafer to approve the Resolution approving amendment to the Clinton County Solid Waste Management Plan. Roll call vote was taken by the Clerk: Ayes: S. Schafer, G. Arens, P. Schafer, T. Koenigsknecht and V. Feldpausch. Motion carried.**

2. Rural Recycling Site – Renewal of \$15 Per Household Charge: **A motion was made by S. Schafer supported by P. Schafer to approve the \$15 per household charge for the Rural Recycling sites. Motion carried.**

3. Patty Schafer – Audit: Ms. Schafer explained to the township board her recommendation for internal control for fire department billing and she continues to work with the township clerk on accrual training.

4. Budget Amendment – Revenue line item 101-000-450-000 \$500: **A motion was made by G. Arens, supported by V. Feldpausch to amend the 2015-16 General Fund budget adding line item 101-000-450-000 and \$500 for Zoning Permits & Applications. Motion carried**

5. Zoning Administrator Report – Tammy Ziemnick Foster: Ms. Foster stated she received a few calls from people asking questions about buildable lots and 2 zoning compliance requests.

6. Dallas Township Resolutions – MTA & Auditor recommendation: **A motion was made by G. Arens supported by P. Schafer to accept Resolution 2015-#4 Accounting & Reporting Policy. Roll Call was vote was taken by the Clerk. Ayes: P. Schafer; G. Arens; S. Schafer, V. Feldpausch, T. Koenigsknecht. Nays: None. Motion carried.**

**A motion was made by G. Arens, supported by P. Schafer to accept Resolution 2015-#5 Capital Asset Policy. Roll Call was vote was taken by the Clerk. Ayes: P. Schafer; G. Arens; S. Schafer, V. Feldpausch, T. Koenigsknecht. Nays: None. Motion carried.**

**A motion was made by G. Arens, supported by P. Schafer to accept Resolution 2015-#6 Bad Check Policy. Roll Call was vote was taken by the Clerk. Ayes: P. Schafer; G. Arens; S. Schafer, V. Feldpausch, T. Koenigsknecht. Nays: None. Motion carried.**

**A motion was made by G. Arens, supported by P. Schafer to accept Resolution 2016-#7 Busines Continuity & Disaster Recovery Policy. Roll Call was vote was taken by the Clerk. Ayes: P. Schafer; G. Arens; S. Schafer, V. Feldpausch, T. Koenigsknecht. Nays: None. Motion carried.**

**A motion was made by G. Arens, supported by P. Schafer to accept Resolution 2016-#8 Property Tax Poverty Exemption Policy, Guideline and Asset Test Policy. Roll Call was vote was taken by the Clerk. Ayes: P. Schafer; G. Arens; S. Schafer, V. Feldpausch, T. Koenigsknecht. Nays: None. Motion carried.**

**A motion was made by G. Arens, supported by P. Schafer to accept Resolution 2016-#9 Property Tax Poverty Exemption Policy & Guidelines. Roll Call was vote was taken by the Clerk. Ayes: P. Schafer; G. Arens; S. Schafer, V. Feldpausch, T. Koenigsknecht. Nays: None. Motion carried.**

7. County Commissioners Report – Dave Pohl: Absent

Public Comments:

**ADJOURNMENT OF MEETING:**

**There being no further business, a motion was made by S. Schafer, supported by G. Arens to adjourn the meeting at 8:25 pm. Motion carried.**

Respectfully submitted,



Therese Koenigsknecht, Dallas Township Clerk

**Upcoming Events: August 4, 2015 Dallas Twp. Board Meeting 7:00 pm**